

Potpourri Artists Show Rules

1. **NEW!!!! No reservations will be accepted by phone and all reservations MUST be received at least one week before the event. Failure to register before an event will result in you being considered a “walk-in” and you will be assigned space on a first come, first served basis.**
2. NO ONE will be assigned a space until they have a receipt for payment!!
3. Any member having fair credits must STILL submit a reservation and must pay any balance due before being assigned a space.
4. No “particular spaces” can be reserved in advance, however, after consideration of paid membership, your individual needs (i.e. electricity, wall space) and officer discretion every attempt will be made to assign the best space available. Once again, the best spaces go to those who have paid in advance.
5. The standard space at the Fairgrounds (with only a few exceptions) will be 16' wide x 10' deep, and have a 4' aisle between spaces. Aisle space cannot be utilized unless BOTH neighboring parties are in agreement.
6. All booths, tables and coverings must be kept neat and clean.
7. All items offered for sale must be made by the seller, unless you are representing a 501c organization.
8. Once set up is complete and during the rest of the show, all displaying parties MUST move their cars away from the building(s) and into the approved parking areas. Handicapped individuals should ask to be directed into areas with easier access.
9. Once the show begins, NO ONE may leave early. Exceptions will be made ONLY for those who have notified the officers prior to setup and have agreed to display in the last row. ABSOLUTELY NO TEAR DOWNS until the show has closed for the day.
10. After teardown, each individual is responsible for removing the tables and cleaning the floor. If you are physically unable to do so, please arrange for someone to help you. If at all possible, the club will have volunteer help available, however this is not guaranteed.
11. Refunds, for shows missed, will be considered on an individual basis.

Addition forms are available at: <http://yumapotpourriartists.org/registration.html>

Any questions or comments, call Hunter (928) 345-0242 OR Mike (928) 783-2347